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**VOLUNTEER APPLICATION FORM – CONFIDENTIAL**

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| Volunteer role applied for: | How did you hear about us? |
| If you are not applying for an advertised volunteer role, or are interested in any other volunteering opportunities with PACT, please tick this box | |

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| **PERSONAL DETAILS** |
| Surname:  Forename(s): |
| Address:  Post Code: |
| Email address:  Mobile number:  Home telephone number: |

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| PACT is committed to promoting equality, diversity, and inclusion both as an employer and as a service provider.  It is important that we can collect data on the profile of volunteer applicants so that we can:   * advance diversity in our organisation * proactively identify any inequalities that we need to address * ensure that all volunteer recruitment is free from unfair and unlawful discrimination   The information you provide in this survey will remain confidential, is provided separately to your application, and is used by the HR team for monitoring purposes only.  **Please visit** [**https://www.surveymonkey.co.uk/r/3SB66NR**](https://www.surveymonkey.co.uk/r/3SB66NR) **to complete this survey.**  Thank you for playing your part in helping us to deliver our commitment to equality, diversity, and inclusion. |

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| **WO CURRENT EMPLOYER**  If you are currently employed, please provide further information here. | |
| Name of employer: | Address: |
| Position held: | |

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| **WO CURRENT EDUCATION**  If you are currently studying, please provide further information here. | |
| Name of school/college/university/academic institution: | Address: |
| Currently studying for:  Due to finish studies on: | |

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| **PREVIOUS EMPLOYMENT OR VOLUNTEER HISTORY**  If you have been previously employed or have any current or previous experience of volunteering, please tell us about this below (beginning with the most recent). | | | |
| Dates (DD/MM/YY)  From To | Name of organisation/charity | Role held | Reason for leaving |
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| **FURTHER INFORMATION IN SUPPORT OF YOUR APPLICATION**  Please use the space below to explain why you are interested in volunteering with PACT. |
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| Please use the space below to explain what qualifications, skills and experiences you could bring to a volunteer role at PACT.  Please include any information that may be relevant, including:   * any other voluntary, unpaid or paid work experience * qualifications or educational experience * interests and hobbies |
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| **ADDITIONAL INFORMATION** |
| Which of these days/times are convenient for you to volunteer? (Delete as appropriate)  Monday AM Monday PM  Tuesday AM Tuesday PM  Wednesday AM Wednesday PM  Thursday AM Thursday PM  Friday AM Friday PM |
| Are there any times during the year that you are not able to volunteer?  (If so, please provide details) |
| Are you proficient in using the following?  (Please tick which ones you are familiar in using)  Outlook Email  Word  Excel  PowerPoint  Microsoft Teams  Zoom  Database systems (any) |
| Are you fluent in written and spoken English? Yes/No (Delete as appropriate)  Do you speak any other languages?  (If so, please provide details) |

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| **REFERENCES**  Please provide names and contact details for 2 references. Referees should not be a family member and should have known you for at least 6 months. We will obtain your permission prior to contacting them directly. | |
| Referee No. 1  Name:  Email:  Tel no:  Address:  How long have you known this referee and in what capacity? | Referee No. 2  Name:  Email:  Tel no:  Address:  How long have you known this referee and in what capacity? |

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| **For the purposes of obtaining references and for completing a Disclosure Barring Service (DBS) check, have you previously used, or do you currently use, any other name(s)?**  Yes/No (Delete as appropriate)  If yes, please provide details and dates used: |
| **Have you ever lived or worked overseas?**  Yes/No (Delete as appropriate)  If yes, please provide full details with dates: |

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| **DATA PROTECTION:**  The information provided on this volunteer application form and obtained from relevant sources will be used in PACT’s volunteer selection processes and will be treated as confidential. By signing this volunteer application form you understand that the information provided will be retained in a secure and confidential manner and agree to the processing of sensitive personal data in accordance with the UK General Data Protection Regulation (UK GDPR).  **SIGNATURE DECLARATION:**  I have completed this volunteer application form accurately and truthfully. I have not withheld any information that could be considered relevant to my application. I understand that providing any false information shall disqualify me from the volunteer selection process and any prevent me from continuing in any volunteer roles with PACT.  **Signed:**  **Full Name: Date:**  **Have you completed the PACT equality, diversity and inclusion applicant survey?**  Yes/No (Delete as appropriate)  **Please visit** [**https://www.surveymonkey.co.uk/r/3SB66NR**](https://www.surveymonkey.co.uk/r/3SB66NR) **to complete this survey.**  Thank you for playing your part in helping us to deliver our commitment to equality, diversity and inclusion. |

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| **Please return your completed application form to:**  **Christine Roe, Volunteer Coordinator at** [**christine.roe@pactcharity.org**](mailto:christine.roe@pactcharity.org)  **Please also include your current CV if you have one.**  Alternatively, post your application and CV to Christine Roe, Parents and Children Together,  7 Southern Court, South Street, Reading, Berkshire RG1 4QS. |
| **Anyone joining our team is subject to PACT’s safer recruitment pre-appointment enquiries. These enquiries include providing documentation to evidence the right to work in the UK, a Disclosure Barring Service (DBS) check, overseas police check (if applicable), references covering at least 5 years, a complete previous education and employment history timeline and the completion of mandatory safeguarding training. This post is based in the UK.** |